

## **SOUTH PETHERWIN PARISH COUNCIL: PARISH COUNCIL MEETING**

Minutes of the meeting of South Petherwin Parish Council held on Wednesday 10<sup>th</sup> June 2015 at 7.30pm in the Village Hall.

**Present:** Councillors J. Whiting (Chairman), D. Rogers, C. Powlesland, P. Parsons, A. Hosking, A. Finnimore, R. Kneebone.

**Representations from the public:** It was requested that the Parish Council write to Cornwall Council Planning regards Pre Application PA15/01625 voicing concerns from No More Here that the correct procedures may not have been followed by the applicant (with a document provided by Mr Skinner outlining the steps that were or were not taken and where it was felt that the procedures had not been followed). The request was that the consultation period is carried out again in full, and that when the Planning Office comes to consider the pre-application, this is all taken into account.

**Apologies:** Councillors M. Screech, J. Butler, N. Burgess.

### **15/079 Annual General Meeting of South Petherwin Parish Council**

1. Declaration of Acceptance of Office and Register of Interests – Acceptances of Office were confirmed in 2013. Councillors to advise Clerk of any changes required to Register of Interests for declaration to Cornwall Council: there were none.
2. Appointment of Chairman. Cllr J Whiting proposed Cllr D Rogers. Seconded Cllr R Kneebone. Cllr D Rogers accepted & signed the Acceptance of Office. Cllr D Rogers then took the Chair.
3. Appointment of Vice Chairman. Cllr D Rogers proposed Cllr P Parsons. Seconded Cllr C Powlesland. Cllr Parsons accepted & signed the Acceptance of Office.
4. Appointment of Committees: Employment Committee: Cllrs P Parsons, A Hosking, R Kneebone, J Butler, C Powlesland, N Burgess. Highways Working Group: Cllrs P Parsons, M Screech, A Hosking, R Kneebone, A Finnimore.
5. Appointment of Representatives to Outside Bodies – Village Hall (Cllrs M Screech & P Parsons), Launceston Community Network (Cllr D Rogers), Community Benefit Trust (Cllr D Rogers).

### **15/080 Declarations of Interest**

Cllrs P Parsons, R Kneebone & A Hosking declared an interest in PA15/04049 and Cllr P Parsons declared an interest in agenda item 25 from No More Here regarding Pre-Application PA15/01625.

**15/081 Minutes:** The minutes of the meeting of 13<sup>th</sup> May 2015 were approved & signed. Proposed Cllr A Finnimore, seconded Cllr A Hosking. Proposal carried.

**15/082 Matters arising** from the minutes. There were none.

### **15/083 Finance**

#### **Bank Statement/ Account**

<b>Current Account Balance 1<sup>st</sup> June</b>	<b>5776.19</b>
<b>Savings Account</b>	<b>1058.25</b>
<b>Total Balance</b>	<b><u>6834.44</u></b>

#### **Invoices paid under Standing Order 19d**

Fran Dennison (RFO March-May 2015) £ 67.00

**Signed:**

**Page 7**

**Cheque payments were authorised for:**

J Sanders Footpaths	£150.00
SWW toilets water bill 3 months (2 months overdue)	£ 34.28
Cornwall & Devon Computers	£468.00
Linda Packer (Internal auditor)	£ 30.00
Proposed Cllr P Parsons, seconded Cllr J Butler	

A letter of thanks to be written to Mrs Dennison.

**15/084 HMRC** – 2015 PAYE tool downloaded on Parish Council laptop & set up started.  
New pensions regulations: first staging date 1<sup>st</sup> February 2016. Clerk to check stages.

**15/085 Planning**

**PA15/04246 Chalet-C-Van Trebar South Petherwin.** Certificate of lawfulness for existing residential use of building & garden. (Extension to 11/6 for comments.). Proposed Cllr P Parsons, seconded Cllr A Hosking. Approved.

Cllrs P Parsons & A Hosking declared an interest and left the room. **PA15/04049 Land North East of Beacon Farm South Petherwin.** Approved, subject to proviso that payment cannot be avoided by delay. Proposed Cllr R Kneebone, seconded Cllr J Whiting.

**Decisions**

**PA15/02944 Treguddick. Approved with conditions.**

**PA15/02732 Springfield. Approved**

**Appeals : None.**

**15/086 Employment Committee** – to meet Tuesday 16<sup>th</sup> June at 7pm in Chapel Hall.

**15/087 Police Matters** Councillors requested to complete a National Survey on Rural policing received from The Devon & Cornwall Community Watch Association,

**15/088 Highways & Footpaths Matters**

**Tremeale Hill:** Highway Working Group still waiting for specification & costs from CC Highways re improving kerbside of road.

**Dog walkers using Tresmarrow Lane:** the clerk reported that there is nothing the Dog Welfare & Enforcement Officer can do officially about dogs not being on their leads in this area. A Dog Control Order is long-winded & a Community Protection Notice is for one particular dog/owner. It is possible for a polite notice to be put up, but this cannot be enforced by them.

**Speed of cars on B3254:** at the Annual Parish Meeting parishioners requested that a speed monitoring exercise be carried out due to safety concerns. The Clerk to contact CC Highways.

**Speed sign in Daw's House** appears not to be working. The Clerk to contact CC Highways.

**Tiny Meadows footpath:** a member of the public has expressed concern over the overgrown area near the garages. The Clerk to contact Cornwall Council to see if this area can be adopted by them. A parishioner requested that the verges between Pennygillam and Daw's House were cut. The verges have been cut in the village, so it was expected that these would follow.

Mr A Brook advised that he had cleaned the Parish boundary stone at Bangors Lane, repainted the lettering and cleared the weeds. A letter of thanks to be sent.

**15/089 Victory in Europe Day** – finance to be discussed at July meeting.

**15/090 Noticeboards** – No further information or quotations received. Clerk to chase.

**Signed:**

**Page 8**

**15/091** SPED updated on cost of noticeboard next to Defib that they plan to purchase. Also they are inserting a dissolution clause in the SPED constitution so that the Parish Council will take on any assets. Proposed Cllr R Kneebone, seconded Cllr C Powlesland. Cllr P Parsons abstained. Approved.

**15/092 Toilets** – Paper towel dispenser and viability study – to be discussed in the July meeting.

**15/093 Email address:** [southpetherwinpc.org](http://southpetherwinpc.org) has been accepted as a website address & the full email will be [parishcouncil@southpetherwinpc.org](mailto:parishcouncil@southpetherwinpc.org). Registration being finalised.

**IT Equipment** – laptop purchased for Parish Clerk & Council use. Hard drive recommended for safe data storage & back-up; security system required eg AVG. Clerk to purchase. Proposed Cllr A Hosking, seconded Cllr A Finnimore. A projector may be required when Planning hard copies are no longer issued.

**15/094 Code of Conduct Training** 16<sup>th</sup> July, Liskeard, Councillors required to pre-book.

**15/095 Local Plan Hearing** – Council's interests are kept on the list for the August hearing.

**15/096 Standing Orders** – Review is on-going.

**15/097 Risk Assessment.** Document in hard copy is available from the Clerk.

**15/098 Cornwall Councillors Report** from Cllr Neil Burden. The Library/One Stop Shop is at the forefront of concerns at the moment (survey on CC website which can be completed).

**15/099 Accountability framework: new Transparency Code for smaller authorities mandatory from 1<sup>st</sup> April 2015.** Affects financial reporting & all agendas & minutes should be on a free publicly accessible website. CALC have sent some website providers & Community Link Officer has sent some alternative approaches. Funding is also available.

Cllr P Parsons to discuss with Roger Pyke if it is possible to meet with Clerk & Cllr Parsons and discuss an agreement re posting agendas, minutes and financial reports where required on the South Petherwin Website. We already post minutes there, but there are strict timing guidelines to follow.

**15/100** Cllrs P Parsons & R Kneebone left the room. **No More Here request** – see representations from the public. All agreed that Clerk will write to Cornwall Council Planning re-iterating the concerns of No More Here.

**15/101 Play Area:** issue of responsibility & wording of sign brought up at Annual Assembly. Wording of sign was double checked and was felt to be fair and accurate.

**15/102 Correspondence** - as attached

**15/103 Parish Clerk** advised that she will be on holiday from 12<sup>th</sup> - 20<sup>th</sup> June 2015.

Meeting closed at 21:40.

Next meeting Wednesday 8<sup>th</sup> July 2015 in the Village Hall.

Signed:

Page 9

