

# Minutes of the Annual Parish Council meeting of South Petherwin Parish Council held on Wednesday 14<sup>th</sup> May 2025, at 7.00pm, in South Petherwin Village Hall, South Petherwin.

Present: Cllr P Parsons, Cllr J Ashdown, Cllr J Barlow, Cllr M Lewis and Cllr MA Screech.

In Attendance: Linda Coles, Parish Clerk

There was one member of the public present.

The Members signed Declarations of Acceptance of Office, witnessed by the Clerk, before taking their seat at the table.

The Clerk opened the meeting and welcomed all.

Item No		Action By
1	<b>Apologies</b> Not applicable	
2	<b>Election of Chairman.</b> The Clerk asked for nominations for Chairman. <b>Cllr Barlow proposed Cllr Parsons, seconded by Cllr Screech with all in favour.</b> Cllr Parsons accepted and signed a Declaration of Acceptance of Office, witnessed by the Clerk.	
3	<b>Election of Vice Chair</b> <b>Cllr Parsons proposed Cllr Screech as Vice Chair, seconded by Cllr Ashdown with all in favour.</b> Cllr Screech accepted and signed a Declaration of Acceptance of Office, witnessed by the Clerk.	
4	<b>Registers of Interest</b> The Clerk handed out the forms and reminded the Members that they had to be returned within 28 days of taking office.	
5	<b>Code of Conduct Training</b> Code of Conduct training needs to be completed by all Members within 6 months of taking office and the Clerk will source this.	<b>Clerk</b>
6	<b>Employment Committee</b> Cllr Parsons, Chair, and Cllr Screech, Vice Chair, will sit on this committee with other members being added when there are more councillors.	
7	<b>Representatives to Other Bodies</b> <ul style="list-style-type: none"> <li>Tamar CAP – Cllr MA Screech</li> <li>Village Hall – Cllr Parsons</li> </ul>	
8	<b>Working Parties</b> Working parties for items such as Highways will be convened as and when.	
9	<b>Meeting Close</b> There being no further business to transact the Chairman closed the meeting at 19.12hrs.	

Signed.....Chairman Dated.....