## SOUTH PETHERWIN PARISH COUNCIL: PARISH COUNCIL MEETING (VIA VIDEO CONFERENCING SYSTEM)

Minutes of the meeting of the South Petherwin Parish Council held on 11th November 2020, due to COVID-19 restrictions, via the video conferencing system Jitsi.	Action
<b>Present</b> : Cllr P Parsons (Chairman), Cllr A Finnimore, Cllr A Jasper, Cllr R Kneebone, Cllr C Powlesland Cllr D Rogers, Cllr S Rogers, Cllr M Screech and Cllr S Vernon	
<b>20/130 Vice-Chairman's opening remarks and welcoming address.</b> It being the 11th of November, Remembrance Day, the meeting began with 2 minutes silence.	
<b>20/131 Representations from Public.</b> A Tresmarrow resident informed the meeting that the bollards blocking the escape route from Pennygillam Industrial Estate onto Tremarrow Lane have been removed and placed in the hedge resulting in vehicles using the escape route as an exit/entrance to the Estate. The bollards are rusted through and should be replaced. The resident also provided information on an upcoming planning application.	
20/132 Apologies. Cllr R Jeffery.	
20/133 Councillors' declaration of interest. None	
<b>20/134 Minutes of the Council meeting 9th September 2020 and 14th October 2020.</b> It was proposed by Cllr S Rogers, seconded by Cllr R Kneebone, that the minutes of the Parish Council meetings held on 9th September 2020 and 14th October 2020 be approved, all were in favour.	
<b>20/135 Matters arising from the minutes not appearing elsewhere on the agenda.</b> The reordering of items on the agenda would commence at the December meeting.	Clerk
20/136 Planning	
<ul> <li>Applications:</li> <li>PA20/07400 Construction of an agricultural storage shed. Little Trevozah, South Petherwin</li> <li>PL15 9NA. Mr George Henry. Responses were received via email due to the deadline for</li> </ul>	
comments. The Parish Council supported this application. <b>PA20/08397</b> Conversion and alterations to barn to form dwelling. Land South of Trelinnoe South Petherwin. Mr and Mrs J N Wills. It was proposed by Cllr D Rogers, seconded by Cllr S	Clerk
Vernon, that this application be supported, all were in favour. <b>PA20/06700</b> Redevelopment of bungalow to provide two storey dwelling. 2 Tregaller Lane, South Petherwin PL15 7JH. Mr Adam Page. It was proposed by Cllr S Vernon, seconded by Cllr S Rogers, that this application be supported, 5 Cllrs were in favour, 4 Cllrs abstained,	Clerk
proposal endorsed. b. Pre-applications: None	Clerk
PA20/07400 APPROVED Little Trevozah, Mr George Henry. PA20/07990 APPROVED Beaconsville, Mr And Mrs Steve Davey.	
<ul><li>20/137 Finance</li><li>a. Budget meeting and precept. A budget meeting was held on the 4th November. It</li></ul>	
was proposed that the following adjustments be made: To the 2021/22 budget addition of funds to cover:	Clerk
i. replacement lights for South Petherwin Church.	

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ii. review of graveyard grant to South Petherwin Church and Methodist	Church.	
iii. toilet cleaning costs to meet COVID-19 regulations.		
vi. Microsoft 365 contract.		
v. training for Cllr election training (£300).		
To the 2020/21 budget addition of funds to cover:		
i. conferencing system contract.		
ii. accessibility review of the Parish Council pages of the Parish website		
iii. replacement laptop.		
It was also proposed that the following take place:		
i. Guidance from CALC would be sought regarding the use of online bar	ıking.	Clerk
ii. An account with Maunders would be opened.	J	Chairman
iii. PAT testing of Parish Council equipment was overdue and should be	carried out	Clerk
at the earliest opportunity.		
It was proposed by Cllr M Screech, seconded by Cllr S Vernon, that the adjustm	ents.	
additions and activities be approved, all were in favour.	cc.)	
b. Bank Statement		
Current Account As at 1st November 2020	£ 13,830.96	
Savings Account	£ 21,101.61	
Total Balance	£ 34,932.57	
c. Invoices due for payment – to be approved.	_ 37,332.37	
Parish Clerk – R Frame	£200.00	
Toilet and bus shelter cleaning – A Peerless	£ <del>56.00</del>	
(due to illness the toilets were not being cleaned, a get well soon card would be		
	e sent to ivis	
Peerless)	C1 F O O O	
Footpaths LMP – The Grass Cutter (Mr J Sanders) Amendment to the agenda	£150.00	
Footpaths Trelinnoe - The Grass Cutter (Mr J Sanders) Amendment to the agence		
It was proposed by Cllr D Rogers, seconded by Cllr C Powlesland, that the chequ		
Sanders should not, at Mr Sanders request, be written out to his wife, 2 Cllrs ag	reed, 6 Cirs	
disagreed and Cllr P Parsons abstained, proposal not supported.		Cl I
It was proposed by Cllr A Finnimore, seconded by Cllr A Jasper, that the invoice	s be paid, /	Clerk
Cllrs were in favour, 1 Cllr was against and 1 Cllr abstained, proposal passed.		
d. Credits received		
Saving account interest – HSBC	£0.14	
Land Registry – refund of fee	£4.00	
e. For consideration		
Quote – cutting of Trelinnoe Gardens footpaths	£42.00	
Quote – cutting of South Petherwin Parish footpaths (LMP)	£300.00	
The quotes will be discussed at the next meeting, clarification required.		Clerk
Website accessibility review WCAG 2.1 – MoorSITES (estimate)	£120.00	
Microsoft 365 yearly fee (estimate) (amendment to the agenda)	£120.00	
Clerk training – producing accessible documents	£36.00	
It was proposed by Cllr R Kneebone, seconded by Cllr S Rogers, that authority to	o spend on	
the items above be agreed, all were in favour.		
20/138 Highways & Footpaths Matters		
a. Trelinnoe Gardens/Close footpath adoption. The results of an application	on to HM	
Land Registry for an official search of the index map had been received stating	'no registered	
estate'. Cornwall Council Rights of Way Department could offer no advice. The	Clerk would	
speak to Cornwall Council Footpath Officer.		Clerk
b. Pennygillam culvert and fence. Cornwall Council via their 'report it' site	had stated	
that the culvert fence did not need replacing, Cornwall Council had been inform	ned once	

Signed Date

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again that a lack of fence presented a serious safety hazard. The results of the culvert survey would be requested again.  c. Pennygillam pavement obstruction. Cars from a garage are parking on the pavement causing an obstruction. The Clerk would speak to Cornwall Council.	Clerk Clerk
<ul> <li>d. Community Network Highways Fund - online consultation. The results would be released by the end of November.</li> <li>e. Speed awareness campaign. The Clerk would rearrange the meeting to be held with Cornwall Council Technical Safety Officer to a date after lockdown.</li> </ul>	Clerk
<ul> <li>20/139 Current &amp; ongoing business</li> <li>a. Toilets reopening. The toilets would be temporarily closed due to unavailability of a cleaner. A paper-towel dispenser was to be put up in the disabled toilet. The electrics required checking.</li> <li>b. Noticeboards. The metal supports to the poles require replacing on the Tregaller noticeboard. The school noticeboard required a new door hinge.</li> <li>c. Community Governance Review. The error in the latest CGR recommendation documents had been amended by Cornwall Council at the Full Council Meeting.</li> </ul>	Chairman Cllr S Rogers
<ul> <li>20/140 New business</li> <li>a. Website accessibility. South Petherwin website designer would be asked to review the Parish Council pages of the Parish website to comply with the Web Content Accessibility Guidelines (WCAG) 2.1 AA rated regulations.</li> <li>b. We are watching you campaign. A dog fouling ambassador was still required, an advert had been placed on the parish council pages of the parish website and in the parish magazine - deadline for submission 20th November.</li> </ul>	Clerk
<b>20/141 County Councillor's Report</b> . The next Launceston climate change meeting would be held 19th November, the group is generating interesting discussions. Pennygillam culvert is still a problem, further discussions are required. Cornwall Governance Review Panel have agreed 'no change' to the Pennygillam Industrial Estate boundary, recommendations will now go to public comment and to the Boundary commission. No changes at the old Kensey buildings and the building opposite Countryside Furnishers in Pennygillam Industrial Estate in is being converted to a fast food takeaway. Trekelland Bridge has been hit again, as it is on the Historic England at risk list, a letter should be written to the Cabinet Member and Leader of Cornwall Council. Repair work on the bridge will commence on 22nd February 2021.	
<ul> <li>20/142 Urgent items</li> <li>a. Remembrance Parade. A small Remembrance Parade was held at South Petherwin War Memorial on 8th November.</li> <li>b. The next issue of the Parish magazine would be the 100th edition.</li> </ul>	

There being no further business the meeting closed at 8.26pm.

The next meeting would be held on 9th December 2020 via a video conferencing system. For further details please contact the Parish Council Clerk parishcouncil@southpetherwinpc.org