

**Minutes of the meeting of South Petherwin Parish Council held on
Wednesday 8th November 2023, at 7.00pm, in South Petherwin Methodist Chapel
Schoolroom, South Petherwin.**

Present: Cllr P Parsons (Chairman), Cllr A Barham (Vice Chair), Cllr A Jasper, Cllr J Barlow, Cllr A Finnimore, Cllr R Kneebone, Cllr M Screech and Cllr M Lewis.

In Attendance: L Coles, Parish Clerk, Cllr A Parsons, Cornwall Councillor.

There were three members of the public present.

Item No		Action By
1	Chairman's welcome. All were welcomed to the meeting.	
2	Apologies. Cllr J Butler for absence and Cllr A Parsons (Cornwall Councillor) for being late to the meeting.	
3	Declarations of Interest. a) Agenda Items. None declared. b) Gifts. None declared.	
4	Consideration of written requests for dispensation. None received.	
5	Casual Vacancy Maria Lewis applied to be a Councillor for South Petherwin Parish Council. Maria has lived in South Petherwin since 1995 and realises how important the Parish Council is for the community and she would like to be a part of that, feeling that she can bring compassion and commitment to the role. It was RESOLVED to co-opt Maria as a Member of the Parish Council, proposed by Cllr Barham, seconded by Cllr Screech with all in favour. Maria signed a Declaration of Acceptance of Office, witnessed by the Clerk, and took her place at the table.	
6	Unitary Councillor's Report Finally after two years some positive news, a new building has been secured for Launceston Library, which will be purchased and fitted out by Cornwall Council before handing it over to Launceston Town Council. This will provide a Community Hub for the town. Some additional good news is that, following the Leisure Centre being saved, Cornwall Councillors have been pursuing revenue for it and £792k will be paid over to make the necessary improvements to the Centre, paid in three tranches over the next three years. Cllr A Parsons has had two meetings with National Highways who are carrying out further study work on the A30 stretch from Plusha to Five Lanes and have indicated that significant investment will be made. National Highways is due to attend the Community Area Panel meeting in January.	
7	Public Participation. A member of the public queried the donations made by the Council to Cornwall Air Ambulance, RNLI, Children's Hospice SW and Cornwall Wildlife Trust and was told that this money came from donations received at the cream teas for the Jubilee and Coronation events, as minuted in previous Parish Council Minutes. Members of the public will be invited to speak on the Wind Turbine Fund when that item is discussed later in the meeting.	
8	Response to Public Participation. Not applicable.	

9	<p>Planning.</p> <p>a) Planning applications received before the agenda was finalised: None.</p> <p>b) Planning applications received after the agenda was published: None.</p> <p>c) Planning decisions notified by Cornwall Council: PA23/07491, 2 Paternus Close, South Petherwin, PL15 7LA - Approved</p> <p>d) Other Planning Matters. Cllr Screech asked that the Clerk finds out whether the Parish Council should be consulted on Pre-Apps. The Clerk reminded Councillors about the link for the Planning training that is being held via Teams later this month.</p>	Clerk
10	<p>Minutes of the meeting held on Wednesday 11th October 2023: It was RESOLVED that the Minutes are a true record of that meeting. Proposed by Cllr Barham, seconded by Cllr Jasper with those who had been present at the meeting in favour.</p>	
11	<p>Matters Arising from the above Minutes. No matters brought forward.</p>	
12	<p>A30/B3257 Junction at Bodmin Services (Plusha). The Clerk will circulate a letter that Lewannick Parish Council has sent to National Highways. It was agreed that from this a similar letter will be sent from South Petherwin Parish Council.</p>	Clerk
13	<p>Parish Matters.</p> <p>a) Church Lighting. The Chairman will chase up the report on the lighting.</p> <p>b) School Transport. No update.</p> <p>c) D-Day Celebrations June 2024. It was agreed that ex military personnel from the Parish will be asked if they would like to be involved in an event to celebrate D-Day.</p> <p>d) The proposed scarecrow competition is now going to be a Flowerpot Festival, to be held during the last week of August 2024 and culminating in a Village Craft and Produce Show on the Saturday. There will be a week of fun events leading up to this.</p>	PP
14	<p>Highway and Footpath matters</p> <p>i. Daws House, ongoing issues with speed and visibility.</p> <p>ii. VAS. Flashing speed signs.</p> <p>iii. Various issues with trees, Ash die-back, overgrown hedges etc. in the Village.</p> <p>All of the above were discussed with Oliver Jones, Highways, at a meeting with the Parish Council this morning, 8th November, and details of the points raised and actions are included as Appendix 1 to these Minutes.</p> <p>The Clerk will ask about notifications of road closures.</p>	Clerk
15	<p>Correspondence.</p> <p>a) Letter of thanks from Cornwall Air Ambulance. Noted</p> <p>b) Letter of thanks from RNLI. Noted</p> <p>c) Email of thanks from Children's Hospice South West. Noted</p> <p>d) Email from resident about footpaths in Tiny Meadows. The Clerk has replied and these have been cut back by Highways.</p> <p>e) Email from Cornwall Council Planning with link for training. Noted</p> <p>f) Councillor Sleep's Resignation. The Clerk has received an emailed resignation from Councillor Sam Sleep who has reluctantly stepped down from being a Member of the Council due to work and family commitments at this time.</p> <p>The Chairman thanked Sam for his contribution as a councillor for the Parish Council and wished him well for the future.</p> <p>The Clerk has replied thanking him.</p>	

16	<p>Finance.</p> <p>a) Payments. It was RESOLVED to make the following payments for October, proposed by Cllr Barham, seconded by Cllr Jasper with all in favour. It was proposed to reimburse the Clerk £50 for the purchase of the Remembrance Day Wreaths, proposed by Cllr Barlow, seconded by Cllr Jasper with all in favour.</p> <p>Online – L Coles, Clerk’s salary, expenses and office for October</p> <p>Online – HMRC, Clerk’s PAYE for October</p> <p>Online – Angel Peerless cleaning of toilet & bus shelter October - £56.00</p> <p>Online – S P Village Hall. Invoice for room hire - £12.00</p> <p>Online – JAM Sanders, footpath cutting - £165.00</p> <p>Online – Cornwall ALC Ltd, Clerk’s training - £36.00</p> <p>Online – L Coles, RBL wreaths for Remembrance Sunday - £50.00</p> <p>Receipts: Cornwall Council, LMP Footpaths, 2023/24 – £332.49</p> <p>b) Reconciliations. To RESOLVE to approve the bank reconciliations for October. It was RESOLVED that this is a true record, proposed by Cllr Barham, seconded by Cllr Barlow with all in favour. The bank balance 31/10/2023 stands at £36,086.96</p> <p>c) Repairs to Bus Shelter. The Clerk has been in contact with Zurich Insurance who has raised a telephone claim. Two quotes for the repairs are needed for the submission of the claim.</p> <p>d) Quotes for trees. It is still unsure whose responsibility this is and Oliver Jones, Highways is looking into this.</p> <p>e) The Wind Turbine funding. The Chairman read out the response from Cornwall Council regarding the S106, who is still awaiting a further reply from the Wind Turbine Committee. There was some discussion around what has happened in the past and how this can be moved forward. It was agreed that the Clerk will report this to Cornwall Council and ask how things can be moved forward.</p> <p>f) The Clerk circulated the Budget papers to the Members for discussion at the meeting in December.</p>	<p>Clerk</p> <p>Clerk</p>
17	<p>Any Other Business</p> <p>Cllr Kneebone reported flooding in Tredivett Lane where it meets the road to Little Comfort and the lane to Trevozah Barton which is also flooded. The Clerk will report these to Oliver Jones, Highways.</p> <p>A Parishioner has asked Cllr Finnimore when the grant for the Methodist Chapel can be applied for again. The Clerk said that this will be in the next financial year.</p>	
18	<p>Items for inclusion in future meetings.</p> <ul style="list-style-type: none"> • No new items brought forward 	Clerk
19	<p>Date of next meeting. The next meeting of the Parish Council will be held on Wednesday 13th December at 7pm in the Methodist Chapel Schoolroom, South Petherwin.</p>	

There being no further business to transact the Chairman closed the meeting at 20.14 hrs.

Signed.....Chairman Dated.....

Appendix 1

Notes from the meeting held on 8th November 2023 between South Petherwin Parish Council and Oliver Jones, Cornwall Council Highways:

Daws House

Oliver Jones has visited the site prior to this meeting and has made some observations as a result of the highlighted issues raised by the Parish Council. His proposals have to be checked against the Road Safety Audit before any action can be taken but it is hoped that they will be finalised for the December/January meeting of the Parish Council, when any changes can be agreed in principle.

VAS Sign

The clerk will get costs for a sign that shows the flashing smiley/sad face. If this project goes ahead, then Highways will install the posts needed to host it on.

The 20mph speed limit through the village is due to be rolled out in 2025, following a public consultation in 2024.

The Parish Council asked Highways to move the 20mph sign near the school to a position back before the bend in the road. This will be looked into.

Trees

The Clerk will email the details of the trees between Trelinnoe Close and Trelinnoe Gardens to Oliver Jones who will look into who holds the responsibility for them.

The trees with Ash die-back around the Church will also be looked into.

Footpath at Tiny Meadows

This has been cleared by BIFFA on the instruction of Highways. The problem arose due to it not having been formally adopted by Cornwall Council. This is in hand so that this footpath can be added to Highway's schedule for its future maintenance.

Water on the B2354

This issue is being dealt with by Highways

Trekelland Bridge

The road marking need to be reinstated to enable alignment of vehicles crossing. This will be dealt with by Highways.

Potholes

Potholes can be reported by anybody by using the Cornwall Council website and following the links.

Bollard by Willow Villa

The Clerk has shown the damaged bollard to Oliver Jones and this will be replaced this week during the road closure.

Overgrown footpath by the A30

The Clerk will email the details to Oliver Jones but it is felt that this is potentially a National Highways issue. The Clerk has emailed NH but received no response to date.

Salt Bins

The Clerk will email the locations of the Salt Bins to Oliver Jones and Highways will refill them at no cost for the first winter fill.

Dog Bin

The Clerk will email Donna Latham, CC, regarding the location and emptying of the bin.