

**Minutes of the meeting of South Petherwin Parish Council held on  
Wednesday 13<sup>th</sup> December 2023, at 7.00pm, in South Petherwin Methodist Chapel  
Schoolroom, South Petherwin.**

Present: Cllr P Parsons (Chairman), Cllr A Barham (Vice Chair), Cllr J Barlow, Cllr A Finnimore, Cllr J Butler and Cllr M Lewis.

In Attendance: L Coles, Parish Clerk.

There were two members of the public present.

Item No		Action By
1	<b>Chairman's welcome.</b> All were welcomed to the meeting.	
2	<b>Apologies.</b> Cllr A Jasper, Cllr M Screech, Cllr R Kneebone and Cllr A Parsons (Cornwall Councillor).	
3	<b>Declarations of Interest.</b> a) <b>Agenda Items.</b> None declared. b) <b>Gifts.</b> None declared.	
4	<b>Consideration of written requests for dispensation.</b> None received.	
5	<b>Unitary Councillor's Report</b> Cllr Parsons had sent a report to the Clerk which has been circulated to the Members. <b>Noted.</b>	
6	<b>Public Participation.</b> A member of the public said that the Cabinet's decision on the school bus has been deferred and will be reviewed at a later date.	
7	<b>Response to Public Participation.</b> Not applicable.	
8	<b>Planning.</b> a) <b>Planning applications received before the agenda was finalised:</b> <b>PA23/08581</b> , Frog and Bucket, South Petherwin, Launceston, Cornwall. Siting of two static caravans alongside the existing 5 pitch caravan and motor home CL (certified location) to be used as rental holiday homes. It was <b>RESOLVED</b> to support this application, <b>proposed by Cllr Barlow, seconded by Cllr Butler with all in favour.</b> b) <b>Planning applications received after the agenda was published:</b> None. c) <b>Planning decisions notified by Cornwall Council:</b> <b>PA23/07958</b> , Land South West of R K Transport Ltd, Kennards House, Launceston, PL15 7EZ – <b>Approved</b> <b>PA23/07785</b> , Trewillen, Trecrogo Lane, South Petherwin PL15 7LG - <b>Approved</b> d) <b>Other Planning Matters.</b> Definition of Trecrogo. The Members discussed the Council's perception of Trecrogo as a settlement and following discussion it was <b>RESOLVED</b> to agree that Trecrogo is a hamlet/small settlement. <b>Proposed by Cllr Barlow, seconded by Cllr Finnimore with all in favour.</b> The Clerk will notify.	Clerk
9	<b>Minutes of the meeting held on Wednesday 8<sup>th</sup> November 2023:</b> It was <b>RESOLVED</b> that the Minutes are a true record of that meeting. <b>Proposed by Cllr Barham, seconded by Cllr Barlow with those who had been present at the meeting in favour.</b>	
10	<b>Matters Arising from the above Minutes.</b> No matters brought forward.	

11	<b>Bio Diversity Policy.</b> The Clerk circulated a draft Bio Diversity Policy for adoption at the January meeting.	
12	<b>A30/B3257 Junction at Bodmin Services (Plusha).</b> The Clerk has sent the letter to National Highways as agreed. Representatives will attend the CAP meeting in January.	
13	<b>Parish Matters.</b> a) Church Lighting. The Chairman reported that this is ongoing. b) School Transport. Already reported. c) D-Day Celebrations June 2024. To be discussed fully at the January meeting.	
14	<b>Highway and Footpath matters</b> a) Daws House, ongoing issues with speed and visibility. Cornwall Council Highways is proposing the following: <ul style="list-style-type: none"> <li>To extend the approach centre line markings to the priority island by 3 further centre lines.</li> <li>To replace the black Neapolitan bollards currently on the priority islands with white reflective ones.</li> <li>To illuminate the existing priority signage (subject to an electrical quote) to make the island more visible and highlight the priority signing.</li> <li>To undertake further visibility cutting on either side of Tregaller Lane.</li> </ul> It was <b>RESOLVED</b> to support the above, <b>proposed by Cllr Barlow, seconded by Cllr Butler with all in favour</b> , but to ask for the white line that delineates the pedestrian walkway to be painted all of the way down the road between the priority islands. The Clerk will also ask for details on the further cutting of visibility splays at Tregaller Lane. b) The Clerk reported that the EOI submitted to the CAP will be delivered as part of Highway's 20 is Plenty scheme in 2025. The Clerk will confirm with Oliver Jones that there will be a public consultation on this before it is rolled out.	Clerk Clerk Clerk
15	<b>Correspondence.</b> a) Certificate of thanks from Cornwall Wildlife Trust. This will be displayed in the village hall. b) Cornwall Council Off Street Parking Order. <b>Noted</b> c) Invitation from the Church to its Coffee Morning this Saturday, 16 <sup>th</sup> December. <b>Noted</b>	
16	<b>Finance.</b> a) <b>Payments.</b> It was <b>RESOLVED</b> to make the following payments for November, <b>proposed by Cllr Finnimore, seconded by Cllr Lewis with all in favour.</b> Online – L Coles, Clerk's salary, expenses and office for November Online – HMRC, Clerk's PAYE for November Online – Angel Peerless cleaning of toilet & bus shelter November - £56.00 Online – Julie Barlow, reimbursement for coffee morning refreshments - £11.54 b) <b>Reconciliations.</b> To <b>RESOLVE</b> to approve the bank reconciliations for November. It was <b>RESOLVED</b> that this is a true record, <b>proposed by Cllr Barham, seconded by Cllr Butler with all in favour.</b> The bank balance 30/11/23 stands at <b>£35,620.51.</b> c) <b>Budget and Precept.</b> The Clerk had circulated the papers at the last meeting and a business zoom meeting has taken place at which they were discussed. It was <b>RESOLVED</b> to set the precept for 2024/25 at £10,400, <b>proposed by Cllr Finnimore, seconded by Cllr Barlow with all in favour.</b> d) The Wind Turbine funding. No further update. e) Grant application from St Paternus Church for £500 towards upkeep of the churchyard. It was <b>RESOLVED</b> to make the grant, <b>proposed by Cllr Barham, seconded by Cllr Barlow with all in favour.</b>	Clerk Clerk

<b>17</b>	<b>Any Other Business</b> A further quote for the bus shelter will be obtained, to include all of the works. Cllr Barham said that, following support from a solicitor, the Village Hall no longer required the Parish Council to be a holding trustee. Cllr Barham has met the new head teacher at the school and he is keen to be involved with community events. The Flower Pot Festival will run from 24 <sup>th</sup> – 31 <sup>st</sup> August 2024 finishing with a produce show at the village hall.	
<b>18</b>	<b>Items for inclusion in future meetings.</b> <ul style="list-style-type: none"> <li>• Preferred Maintenance Contractor</li> <li>• Quote for bus shelter</li> <li>• Closed Session to discuss staffing matters.</li> </ul>	<b>Clerk</b>
<b>19</b>	<b>Date of next meeting.</b> The next meeting of the Parish Council will be held on Wednesday 10 <sup>th</sup> January 2024 at 7pm in the Methodist Chapel Schoolroom, South Petherwin.	

There being no further business to transact the Chairman closed the meeting at 19.47 hrs.

Signed.....Chairman Dated.....