

**Minutes of the meeting of South Petherwin Parish Council held on  
Wednesday 12<sup>th</sup> June 2024, at 7pm, in South Petherwin Village Hall, South Petherwin.**

Present: Cllr P Parsons (Chairman), Cllr A Barham (Vice Chair), Cllr J Barlow, Cllr R Kneebone, Cllr J Ashdown, Cllr A Finnimore and Cllr MA Screech.

In Attendance: L Coles, Parish Clerk and Cllr A Parsons, Cornwall Councillor.

There were 3 members of the public present.

Item No	Cllr Barham (Vice Chair) opened the meeting whilst the Chairman left to retrieve a document from his home	Action By
1	<b>Chairman's welcome.</b> Cllr Barham welcomed all to the meeting.	
2	<b>Apologies.</b> Cllr Butler, Cllr Jasper, and Cllr Lewis for absence.	
3	<b>Declarations of Interest.</b> a) <b>Agenda Items.</b> Cllr Finnimore declared an interest in Item 10b) Planning PA24/04071/04072/04076/04077. He will leave the room whilst these are debated. b) <b>Gifts.</b> None declared.	
4	<b>Consideration of written requests for dispensation.</b> None received.	
5	<b>AGAR 2023/2024. Internal Auditors Report, Annual Governance Statement and setting of dates for Notice of Exercise of Public Rights.</b> a) It was <b>RESOLVED</b> to sign the Annual Governance Statement as true, <b>proposed by Cllr Barlow, seconded by Cllr Ashdown with all in favour.</b> b) It was <b>RESOLVED</b> to accept the Internal Auditors Report, <b>proposed by Cllr Ashdown, seconded by Cllr Barlow with all in favour.</b> c) The date for the Notice of the Exercise of Public Rights was set from Friday 14 <sup>th</sup> June to Thursday 25 <sup>th</sup> July inclusive.	Clerk
6	<b>Unitary Councillor's Report</b> Cllr Parsons reported that National Highways will not be attending the CAP meeting tomorrow due to purdah, but will attend a meeting in person in July. At Full Council last week Linda Taylor was re-elected as the Leader of Cornwall Council, David Harris was re-elected as deputy and the Chair and Vice Chair remain the same. Cllr Parsons attended an East Planning meeting on Monday with a varied agenda. The prolonged heavy rain in the last 6 months has caused many potholes across the County and this has led to a record number of compensation claims, increased by 550% with a 532% increase in successful claims.	
7	<b>Public Participation.</b> One member of the public thanked the Parish Council for the D-Day events over 6 <sup>th</sup> and 8 <sup>th</sup> June. A member of the public spoke about his planning application, PA24/03330, and gave some background. <b>(Cllr P Parsons returned to the meeting and Cllr Ashdown proposed that he take the Chair, Cllr Kneebone seconded with all in favour.)</b> Another member of the public asked if there was any news on the fly-tipping in the Forest for Launceston, which still needs clearing. The Clerk will chase the EA and copy in Cllr A Parsons. The Eddie Stobart trailer has now been parked on the Pennygillam Estate. The member of the public said that her father-in-law had been in the first wave on Sword Beach on D-Day, and had survived. It was reported that the 20mph sign is still not back on its post. Clerk to chase up.	Clerk          Clerk

8	<b>Response to Public Participation.</b> Not applicable.	
9	<p><b>a) South Petherwin Parish Council Employment Committee.</b> Cllr Finnimore will remain as Chair, with Cllr Barham, Cllr Jasper and Cllr Kneebone making up the committee.</p> <p><b>b) South Petherwin Parish Council Highways Working Party</b> It was agreed that a working party will be set up as needed.</p>	
10	<p><b>Planning.</b></p> <p><b>a) Planning applications received before the agenda was finalised:</b> <b>PA24/03330.</b> Land South West of Tredivett, South Petherwin, Launceston, Cornwall. New general purpose farm building. It was <b>RESOLVED</b> to support this application, <b>proposed by Cllr Kneebone, seconded by Cllr Finnimore with all in favour.</b></p> <p><b>b) Planning applications received after the agenda was published:</b> <b>Cllr Finnimore left the meeting, having declared an interest.</b> <b>PA24/04071.</b> Land South West of R K Transport Ltd, Kennards House, Launceston, Cornwall. Extension to existing commercial building without compliance with conditions 2 and 3 of decision PA17/05558, dated 31/07/17. It was <b>RESOLVED</b> to support this application, <b>proposed by Cllr Kneebone, seconded by Cllr Ashdown with all in favour.</b> <b>PA24/04072.</b> As above. Construction of an extension and completion of existing commercial building without compliance of condition 2 and 3 of decision PA17/08777 dated 29/11/2017. It was <b>RESOLVED</b> to support this application, <b>proposed by Cllr Kneebone, seconded by Cllr Ashdown with all in favour.</b> <b>PA24/04076.</b> As above. Further extension to external yard for commercial (Use Class B2) premises consented under PA19/03232 without compliance with condition 3 of decision PA21/08008 dated 07/01/2022. It was <b>RESOLVED</b> to support this application, <b>proposed by Cllr Kneebone, seconded by Cllr Ashdown with all in favour.</b> <b>PA24/04077.</b> As above. Extension to external yard for commercial (B2) premises consented under PA17/08777 + PA17/05558 without compliance with condition 3 of decision PA19/03232 dated 07.06.2019. It was <b>RESOLVED</b> to support this application, <b>proposed by Cllr Kneebone, seconded by Cllr Ashdown with all in favour. Cllr Finnimore returned to the room.</b></p> <p><b>c) Planning decisions notified by Cornwall Council:</b> None</p> <p><b>d) Other Planning Matters.</b> <b>Cllr Screech left the meeting having decided to declare an interest as a neighbour.</b> <b>PA24/01737.</b> 5 Day Protocol. Outline planning permission with some matters reserved (Appearance, Landscaping, Layout and Scale) for one dwelling situated within the garden of Winstead Lea, Trecrogo, South Petherwin, Launceston, Cornwall. It was <b>RESOLVED</b> to adopt Option 3 and call this application in to Committee, <b>proposed by Cllr Finnimore, seconded by Cllr Kneebone with all in favour.</b> The Clerk will inform the Case Officer and ask Cllr A Parsons to call it in. <b>Cllr Screech returned to the meeting.</b> <b>The Clerk reported an email from Cornwall Council, Planning, regarding Prior Notification for proposed temporary recreational campsite (60days).</b></p>	Clerk
11	<p><b>Minutes of the following meetings:</b></p> <p><b>a) Annual Parish Council Meeting held on Wednesday 8<sup>th</sup> May.</b> It was <b>RESOLVED</b> that the Minutes are a true record of that meeting. <b>Proposed by Cllr Barham, seconded by Cllr Ashdown with all those who had been present at that meeting being in favour.</b></p>	

	<p><b>b) Parish Council Meeting held on Wednesday 8<sup>th</sup> May.</b> It was <b>RESOLVED</b> that the Minutes are a true record of that meeting. <b>Proposed by Cllr Barham, seconded by Cllr Ashdown with all those who had been present at that meeting being in favour.</b></p> <p><b>c) Minutes of the Annual Parish Meeting held on Wednesday 15<sup>th</sup> May.</b> It was <b>RESOLVED</b> that the Minutes are a true record of that meeting. <b>Proposed by Cllr Ashdown, seconded by Cllr Finnimore with all those who had been present at that meeting being in favour.</b></p>	
<b>12</b>	<p><b>Matters Arising from the above Minutes.</b></p> <p>Cllr Barlow reported that the squatter at 4, Trelindon has been evicted and the bungalow is now boarded up.</p>	
<b>13</b>	<p><b>Parish Council website and email addresses.</b></p> <p>The Clerk will circulate the proposal to the Members.</p>	
<b>14</b>	<p><b>A30/B3257 Junction at Bodmin Services (Plusha).</b></p> <p>Already covered, meeting in July with NH.</p>	
<b>15</b>	<p><b>Trevozah Wind Turbine Funding</b></p> <p>The Clerk had circulated the S106 Agreement and the email from Cornwall Council. Following discussion, it was <b>RESOLVED</b> that the Parish Council will resume its responsibility for this funding, <b>proposed by Cllr Kneebone, seconded by Cllr Finnimore with all in favour.</b> The Clerk will inform Cornwall Council and the Community Benefit Fund Committee and it was agreed that the latter can retain any funds that it has already <b>proposed by Cllr Barham, seconded by Cllr Ashdown with all in favour.</b></p>	<b>Clerk</b>
<b>16</b>	<p><b>Parish Matters</b></p> <ul style="list-style-type: none"> <li>a) Church Lighting. No update</li> <li>b) Flagpole. No update</li> <li>c) Refurbishment of the bus shelter at South Petherwin. It was <b>RESOLVED</b> to accept the quote of £980 for the refurbishment, <b>proposed by Cllr Barlow, seconded by Cllr Barham with all in favour.</b> The Clerk will inform contractor.</li> </ul>	<b>Clerk</b>
<b>17</b>	<p><b>Highway and Footpath matters</b></p> <ul style="list-style-type: none"> <li>i. Daws House. The issues remain unresolved and the Clerk will chase again. Other options were discussed with Cllr A Parsons, who will email the up-to-date speed figures.</li> <li>ii. Salt Bin. Clerk to chase.</li> <li>iii. The dog bin will be installed and the Clerk will sort out a contract for its emptying.</li> </ul>	<p><b>Clerk</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p>
<b>18</b>	<p><b>Correspondence.</b></p> <ul style="list-style-type: none"> <li>a) Cllr Butler has resigned from the Council. The Clerk will inform Cornwall Council and write to Cllr Butler thanking her for her service to the Council.</li> </ul>	<b>Clerk</b>
<b>19</b>	<p><b>Finance.</b></p> <p><b>a) Payments.</b> It was <b>RESOLVED</b> to make the following payments, <b>proposed by Cllr Ashdown, seconded by Cllr Screech with all in favour:</b></p> <ul style="list-style-type: none"> <li>Online – L Coles, Clerk’s salary etc. for May</li> <li>Online – HMRC, Clerk’s PAYE for May</li> <li>Online – Angel Peerless cleaning of toilet &amp; bus shelter May - £56.00</li> <li>Online – SP Methodist Church, hire of hall for meetings -£196.50</li> <li>Online – SP Village Hall, hire of hall for May meetings – £24.00</li> <li>Online – CL Accounting, Annual Internal Audit - £264.00</li> <li>Online – A Barham, Refreshments for D-Day - £8.52</li> <li>Online – J Barlow, Refreshments for D-Day - £63.87</li> <li>Online – Community Heartbeat, defibrillator support - £162.00</li> <li>Online – SP Magazine, website support - £221.00</li> </ul>	

	<p>It was <b>RESOLVED</b> to pay the Annual Insurance premium £565.17 online, <b>proposed by Cllr Barham, seconded by Cllr Barlow with all in favour.</b></p> <p><b>Receipts: None</b></p> <p><b>b) Bank Reconciliations.</b> It was <b>RESOLVED</b> to approve the bank reconciliations for May. <b>Proposed by Cllr Barlow, seconded by Cllr Barham with all in agreement.</b></p> <p><b>The bank balances at 31<sup>st</sup> May totalled £39,477.47</b></p> <p><b>c) AGAR 2023/2024.</b> It was <b>RESOLVED</b> that the Accounting Statement is correct and should be signed as such, <b>proposed by Cllr Barlow, seconded by Cllr Finnimore with all in favour.</b></p>	
<b>20</b>	<p><b>Any Other Business</b></p> <p>Donations were raised at the D-Day events and these will be passed on to Help for Heroes and the RBL. The Clerk will write thank you letters to the school, the bellringers, and the Village Hall Committee.</p> <p>The Flower Pot Festival schedule is in place and prizes have been organised.</p> <p>It was reported that Trekelland Bridge has been struck on the South Petherwin side and stones have been loosened. The Clerk will inform Highways.</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p>
<b>21</b>	<p><b>Items for inclusion in future meetings.</b></p> <p>None brought forward</p>	
<b>22</b>	<p><b>Date of next meeting.</b></p> <p>The next meeting of the Parish Council will be held on Wednesday 10<sup>th</sup> July 2024 at 7pm in the Village Hall, South Petherwin.</p>	
<b>23</b>	<p><b>Closed Session. Pursuant to the Public Bodies (Admission to Meetings) Act 1960, members of the public and press left the meeting and Council went into closed session.</b></p> <p>Staffing matters were discussed.</p>	

There being no further business to transact the Chairman closed the meeting at 20.55 hrs.

Signed.....Chairman Dated.....