

**Minutes of the meeting of South Petherwin Parish Council held on
Wednesday 15th January 2025, at 7pm, in South Petherwin Methodist Chapel Schoolroom,
South Petherwin.**

Present: Cllr P Parsons (Chairman), Cllr A Finnimore (Vice Chairman), Cllr M Lewis, Cllr J Ashdown,
Cllr R Kneebone and Cllr MA Screech.

In Attendance: L Coles, Parish Clerk and Cllr A Parsons, Cornwall Councillor.

There was one member of the public present.

Item No		Action By
1	Chairman's welcome. The Chairman welcomed all to the first meeting of the year.	
2	Apologies. Cllr J Barlow	
3	Declarations of Interest. a) Agenda Items. None declared. b) Gifts. None declared.	
4	Consideration of written requests for dispensation. None received.	
5	Casual Vacancies. No applications received.	
6	Unitary Councillor's Report. Cllr Parsons report had been circulated by the Clerk and the following points were noted: Launceston Refuse Transfer Station has now returned to full service. Cornwall Council has held a consultation regarding leasing out car parks. The recently proposed devolution deal merging Devon and Cornwall has reignited discussions for the introduction of a Mayor. The implementation of such a deal raises several questions about its functionality and effectiveness.	
7	Public Participation. The member of the public said that she does not want a Mayor for Cornwall.	
8	Response to Public Participation. Not applicable	
9	Planning. a) Planning applications received before the agenda was finalised: PA24/09415. Cana Penvose Cottage, Daws House, South Petherwin, Launceston. Proposed new single storey extension with porch entrance, plus internal alterations to form new study/guest bedroom, shower room and utility room. Create a new shower room link to the main bedroom on the first floor. It was RESOLVED to support this application, proposed by Cllr Ashdown, seconded by Cllr Lewis with all in favour. b) Planning applications received after the agenda was published: None. c) Planning decisions notified by Cornwall Council: None. d) Other Planning Matters. None.	
10	Minutes of the meeting held on Wednesday December 11th 2024. It was RESOLVED that the Minutes are a true record of that meeting. Proposed by Cllr Lewis, seconded by Cllr Screech with all those who had been present at that meeting being in favour.	
11	Matters Arising from the above Minutes. None	

12	Parish Council website and email addresses. The Clerk will submit the figures from the three quotes that she has received for Members to compare before the next meeting. The Clerk advised the Members that a .gov.uk website is the suggested way forward for a Parish Council website, underscored by the 2024 JPAG Practitioner's Guide, as it would be more secure and compliant and would demonstrate good practice and professionalism. It is also necessary to bring the Council in line with the changes to the Practitioner's Guide which strongly recommends that local Parishes and Towns use gov.uk domains for websites and emails and this will apply to the Annual Governance and Accountability Return (AGAR). The Clerk would be the sole administrator of the website, which is not the case at the present.	Clerk
13	A30/B3257 Junction at Bodmin Services (Plusha). Cllr Kneebone is happy to be the representative for SPPC on the SPAG committee. Cllr A Parsons said that National Highways is still pushing on with its proposed plan for Plusha but the junction at Two Bridges is now likely to remain open.	
14	Wind Turbine Funding. Cllr Barlow and the Clerk will go to Nat West in Plymouth and try to get the matter of the outstanding bank account resolved. It was reported that the documents relating to the Wind Turbine Community Benefit Fund have been destroyed, so there is no audit trail for the governance of that committee. The Clerk had circulated a draft grant application policy and it was RESOLVED to adopt this, proposed by Cllr Ashdown, seconded by Cllr Finnimore with all in favour. It will be reviewed annually.	Clerk Clerk
15	Parish Matters a) Church Lighting. No update. b) Flagpole. The Chairman has received one quote and is waiting for two more. A Risk Assessment will be needed. c) VE Day Celebrations. It was agreed that the Village Hall will be used on the 10 th May for a Cream Tea, from 2pm – 5pm. A Zoom meeting will be arranged for those Members who are interested in helping with the celebrations. d) The Coffee Morning will be held on Saturday 8 th February, 10am – 12pm, at the Village Hall. It was RESOLVED that the Clerk will purchase an A Board and posters to be used for advertising coffee mornings and Parish events, up to a total of £120, proposed by Cllr Kneebone, seconded by Cllr Screech with all in favour. e) It was RESOLVED that the March and April Parish Council meetings will be moved to the third Wednesday of those months, the 19 th and 16 th respectively, due to the Clerk's availability. The Clerk will let the Methodist Hall know of the changes. f) It was reported that the quote for the Perspex for the Notice Board will be £75, including fitting. It was RESOLVED to accept this quote, proposed by Cllr Ashdown, seconded by Cllr Kneebone with all in favour.	PP PP Clerk Clerk
16	Highway and Footpath matters i. Daws House ii. Trees between Trelinnoe Close and Trelinnoe Gardens. The Clerk will invite Oliver Jones, Highways Manager, to meet in the village and discuss the above and various other issues.	Clerk
17	Correspondence. a) Email regarding VE Day celebrations May 2025. Already covered.	
18	Finance. a) Payments. It was RESOLVED to make the payments for December, proposed by Cllr Finnimore seconded by Cllr Ashdown with all in favour of the following:	

	<p>Online – L Coles, Clerk’s salary etc. for December</p> <p>Online – HMRC, Clerk’s December PAYE</p> <p>Online – Angel Peerless cleaning of toilet & bus shelter December - £56.00</p> <p>Direct Debit – EDF Energy, monthly direct debit for electricity for toilets - £54.79</p> <p>Direct Debit – Unity Trust, service charge - £6.00</p> <p>Receipts: Interest on Wind Turbine Account - £34.38</p> <p>Interest on PC Deposit Account - £148.70</p> <p>b) Bank Reconciliations. It was RESOLVED to approve the bank reconciliation for December proposed by Cllr Lewis, seconded by Cllr Screech with all in agreement.</p> <p>The bank balances at 31st December 2024 totalled £41,294.49.</p>	
19	<p>Any Other Business</p> <p>The potholes near the Frog and Bucket have still not been dealt with and are getting larger.</p> <p>The extra signatories for the bank accounts are still to be set up.</p>	<p>Clerk</p> <p>Clerk</p>
20	Items for inclusion in future meetings.	
21	<p>Date of next meeting.</p> <p>The next meeting of the Parish Council will be held on Wednesday 12th February 2025 at 7pm in the Methodist Chapel Schoolroom, South Petherwin.</p>	

There being no further business to transact the Chairman closed the meeting at 20.10 hrs.

Signed.....Chairman Dated.....