

**Minutes of the meeting of South Petherwin Parish Council held on
Wednesday 14th January 2026, at 7.00pm, in South Petherwin Methodist Chapel
Schoolroom, South Petherwin.**

Present: Cllr P Parsons (Chairman), Cllr Middleton, Cllr Barlow, Cllr Rowse, Cllr Screech, Cllr Ashdown

In Attendance: Alison Barham, Parish Clerk

There were no members of the public present.

Item No		Action By
1	Chairman's welcome. The Chair welcomed all to the meeting.	
2	Apologies. Cllr A Parsons	
3	Declarations of Interest. a) Agenda Items. None declared. b) Gifts. None declared.	
4	Consideration of written requests for dispensation. None received.	
5	Casual Vacancies. No applications received.	
6	Unitary Councillor's Report. Cllr Parsons has forwarded his report which has been circulated to members.	
7	Public Participation. No members of the public present.	
8	Response to Public Participation. Not applicable	
9	Planning. a) To receive notices of new planning applications received before the agenda finalised and RESOLVE the Parish Council's response, if applicable. None received. b) To note planning applications received after the agenda has been published. None. c) To receive planning decisions from Cornwall Council. None received. d) Other Planning Matters. None.	
10	Minutes of the meeting held on 10th December 2025 It was RESOLVED that the Minutes are a true record of that meeting Proposed by Cllr Barlow and seconded by Cllr Middleton, all in favour.	
11	Matters Arising from the above Minutes. None.	
12	A30/B3257 Junction at Bodmin Services (Plusha). Meeting at Altarnun Village Hall, 28th January 10am-1pm. Cllr Barlow to attend.	Cllr Barlow
13	Emergency Plan. Cllr Screech updated the council – the Plan looks to pull together community resources. To be raised at the February coffee morning.	
14	Wind Turbine Funding. Nothing to report.	
15	Parish Matters a) Church Lighting. Ongoing b) Flagpole repair. Cllr Ashdown is investigating the cost of a new block and halyard. c) Community engagement. Cllr Rowse updated the council on the questionnaire he has created. Clerk to type up and distribute to members. d) Coffee morning Saturday 14 th February in the Village Hall.	Clerk

	<p>e) Display cabinet for WWI artefacts. Cllr Ashdown showed the council the cabinet made by Mr Butler and the artefacts to go in it. Will be shown at the coffee morning and will be placed in the village hall, but it can be moved to other places as appropriate eg. Church, school.</p> <p>(Note: there is no point 16, as this was inadvertently skipped on the agenda numbering.)</p>	
17	<p>Highway and Footpath matters</p> <p>a) Trelinnoe Close walkway. Following a review of their quote it was RESOLVED that Bees Trees will carry out the work required. Proposed Cllr Barlow, seconded by Cllr Rowse, all in favour.</p> <p>The footpath between Trelinnoe Gardens and Trelinnoe Close has never been adopted. Clerk to contact Highways again to ascertain if it can be adopted.</p> <p>b) School Hill resurfacing will be carried out in the spring.</p> <p>c) Community Highways Improvement Programme. No action required.</p> <p>d) Issues with traffic diverted through village on 19/12/25. Highways to be requested to reinstate the verge that was damaged between Kennards House and the school. Proposed Cllr Barlow, seconded Cllr Middleton, with all in favour.</p> <p>e) Issues with flooding on B3254 near Petherwin Water & Slate Quarry. Clerk to request if leaf clearance can be undertaken more frequently.</p> <p>f) Accident on B3254 near Slate Quarry due to icy conditions. Noted</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
18	<p>Correspondence.</p> <p>a) Invite to meeting at Altarnun Village Hall from Rick Clayton</p> <p>b) Invite to Rural Affordable Housing Forum</p> <p>c) Share your views on bus services</p> <p>d) Countrywide 20mph speed limits results</p> <p>e) Feedback on Community Road Safety toolkit required.</p> <p>f) Letter from parishioner.</p> <p>g) Email about increase to hire charge of Methodist Chapel Hall.</p>	
19	<p>Finance.</p> <p>a) Payments. It was RESOLVED to make the payments for December proposed by Cllr Ashdown seconded by Cllr Barlow with all in favour of the following:</p> <p>Online – A Barham, Clerk’s salary etc. for December & L Coles for handover</p> <p>Online – HMRC, Clerk’s December PAYE, Employer NIC</p> <p>Online – Angela Peerless cleaning of toilets & bus shelter November - £56.00</p> <p>Online – Dave Elcock – work on toilets - £25.00</p> <p>Direct Debit – British Gas, monthly direct debit for electricity for toilets - £22.17</p> <p>Direct Debit – Unity Trust, service charge - £6.00</p> <p>Receipts: None</p> <p>b) Bank Reconciliations. It was RESOLVED to approve the bank reconciliation for December proposed by Cllr Middleton, seconded by Cllr Ashdown with all in agreement.</p> <p>The bank balances at 31st December 2025 totalled £37,883.59 (includes £7202.03 Wind Turbine Fund)</p> <p>c) Grant Applications received. One application received, which was not approved as it did not meet the criteria. Proposed by Cllr Middleton, seconded by Cllr Screech, with all in favour.</p> <p>d) Assertion 10 AGAR. The Clerk updated the members on the new rules concerning digital compliance. Requirements will be reviewed.</p>	<p>Clerk</p>

20	Any Other Business Cllr Screech updated the members on the December CAP meeting. Cllr Barlow brought up the issue of trees covering the streetlight on road down to Daws House.	
21	Items for inclusion in future meetings. Date for Annual Parish Meeting.	
22	Date of next meeting. The next meeting of the Parish Council will be held on Wednesday 11 th February 2026 at 7pm in South Petherwin Methodist Hall, South Petherwin.	
23	CLOSED SESSION. Pursuant to the Public Bodies (Admission to Meetings) Act 1960, members of the public and press were excluded from this part of the meeting. Employment matters.	

There being no further business to transact the Chairman closed the meeting at 20.26 hours.

Signed.....Chairman Dated.....