

**Minutes of the meeting of South Petherwin Parish Council held on  
Wednesday 11<sup>th</sup> March 2026, at 7.00pm, in South Petherwin Methodist Chapel Schoolroom,  
South Petherwin.**

Present: Cllr P Parsons (Chairman), Cllr Middleton, Cllr Barlow, Cllr Rowse, Cllr Screech, Cllr Ashdown

In Attendance: Alison Barham, Parish Clerk; Cllr Adrian Parsons

There were 2 members of the public present.

Item No		Action By
1	<b>Chairman's welcome.</b> The Chair welcomed all to the meeting.	
2	<b>Apologies.</b> None.	
3	<b>Declarations of Interest.</b> a) <b>Agenda Items.</b> 18a) Cllr Parsons Hall & Magazine Committee; Cllr Barlow & Cllr Ashdown Hall Committee. Cllr Screech 9b. b) <b>Gifts.</b> None declared.	
4	<b>Consideration of written requests for dispensation.</b> None received.	
5	<b>Casual Vacancies.</b> No applications received.	
6	<b>Unitary Councillor's Report.</b> Cllr Parsons advised the council regarding the Network Panel meeting on Plusha Junction held recently which National Highways attended – interim measures will be delivered this autumn. SPPC should be consulted regarding local traffic mitigation measures. Cllr Adrian Parsons will contact Rick Clayton or Lee Quinnie to set up a Teams meeting with SPPC about these. He also advised that free parking is being maintained at Kit Hill.	
7	<b>Public Participation.</b> A member of the public spoke regarding item 17a.	
8	<b>Response to Public Participation.</b> Not applicable	
9	<b>Planning.</b> To receive notices of new planning applications received before the agenda finalised and RESOLVE the Parish Council's response, if applicable. <b>None received.</b> b) To note planning applications received after the agenda has been published. <b>PA26/01510</b> Non material amendment in relation to PA23/09810 land south of Chapel House. It was <b>RESOLVED to SUPPORT</b> the application. Proposed Cllr Barlow, seconded Cllr Ashdown with all in favour. c) To receive planning decisions from Cornwall Council. <b>PA26/00698</b> Non material amendment The Barns: <b>APPROVED.</b> d) Other Planning Matters. None.	
10	<b>Minutes of the meeting held on 11<sup>th</sup> February 2026</b> It was <b>RESOLVED</b> that the Minutes are a true record of that meeting <b>Proposed by Cllr Ashdown and seconded by Cllr Middleton, all in favour.</b>	
11	<b>Matters Arising from the above Minutes.</b> None.	

<b>12</b>	<b>A30/B3257 Junction at Bodmin Services (Plusha).</b> Cllr Adrian Parsons to set up online meeting with Rick Clayton &/or Lee Quinney for SPPC to hear about next steps.	<b>Cllr A Parsons</b>
<b>13</b>	<b>Emergency Plan.</b> Cllr Middleton has devised an emergency scenario for councillors to attend, which may then be opened up to other interested groups and parties in the parish. Date(s) to be arranged.	<b>Cllr Middleton</b>
<b>14</b>	<b>Wind Turbine Funding.</b> Clerk has submitted a complaint to Nat West Bank and is awaiting a reply. The council resolved that the next step is to contact the Financial Ombudsman. Proposed Cllr Rowse, seconded Cllr Screech, with all in favour.	<b>Clerk</b>
<b>15</b>	<b>Parish Matters</b> a) Church Lighting. Ongoing. b) Flagpole repair. Cllr Ashdown advised that the St Piran's flag clip had broken and is being sent back to the supplier. c) Community engagement. It was agreed that councillors would have their photos available on the PC website and in the magazine. Cllr Middleton will take the photos. d) Coffee morning in February went well and another one will be held in the near future. e) Dog bin Tregaller Lane – Highways have been given the location for the fixing post. f) Church Clock = Clerk to check who is responsible for the maintenance of the clock.	<b>Clerk</b>
<b>16</b>	<b>Highway and Footpath matters</b> a) Trelinnoe Close/Gardens walkway trees. Cllr Adrian Parsons to help with finding historical data on this area. b) Trees covering streetlights on road to Daws House – Highways to action. c) Salt bin top up – Highways need confirmation of the location of all our salt bins. Small top ups can be done for free, which will be useful in the autumn. d) Visibility on road up from Petherwin Water to the village. Clerk to contact Highways regarding the safety of the road near the quarry. e) Bent speed sign on B3254 Daws House (going towards SP) – Clerk to contact Highways.	<b>Clerk</b>
<b>17</b>	<b>Correspondence.</b> a) Email from parishioner re. damage to doorstep. Bring up issue at meeting with Highways Officers.	<b>Cllr Parsons</b>
<b>18</b>	Finance. <b>a)</b> Payments. It was RESOLVED to make the payments for February proposed by Cllr Middleton seconded by Cllr Rowse with all in favour of the following: Online – A Barham, Clerk's salary etc. for February Online – HMRC, Clerk's February PAYE, Employer NIC for February Online – Angela Peerless cleaning of toilets & bus shelter November - £56.00 Online – Cllr John Ashdown parts for flagpole repair £37.00 Online – SLCC Arnold Baker version 14 & Clerk's Manual £200.96 Online – Village Hall hire - £10.00 Online – Parish Magazine half year of website support- £110.00 Direct Debit – British Gas, monthly direct debit for electricity for toilets - £23.67 Direct Debit – Unity Trust, service charge - £6.00 Payments previously approved but not yet presented: Online – P Parsons - £153.34 Receipts: Cornwall Council LMP - £701.18	

	<p>Payment from Botonnet - £1569.54</p> <p><b>b)</b> Bank Reconciliations. It was RESOLVED to approve the bank reconciliation for February proposed by Cllr Barlow seconded by Cllr Ashdown with all in favour agreement. The bank balances at 28<sup>th</sup> February 2026 totalled £37,079.80 (includes £8771.97 Wind Turbine Fund)</p> <p>As the handover with the previous Clerk is complete, Unity Trust bank require a form signed by two signatories in order to remove Linda Coles' details. It was agreed to proceed, proposed by Cllr Screech, seconded by Cllr Ashdown with all in favour. Note that Cllrs Screech &amp; Barlow are now also signatories, and Cllr Parsons can raise orders (risk assessment requirement if Clerk is incapacitated.)</p> <p><b>c)</b> Grant Applications received. None.</p> <p><b>d)</b> Assertion 10 AGAR. The IT Policy that has previously been circulated was adopted. Proposed by Cllr Barlow and seconded by Cllr Middleton with all in favour. The Data Protection Policy has also been circulated, and the Clerk is to add information on the time that different forms of information need to be kept.</p> <p><b>e)</b> CIL funding. It was agreed to purchase two <b>flashing speed signs</b>, used by other parishes and approved by Highways, at a cost of £5615.96. Highways will also help with the location &amp; installation. Proposed Cllr Barlow and seconded by Cllr Middleton, with all in favour. <b>Noticeboards:</b> all were checked by the Clerk &amp; Cllr Parsons, and a quote is being obtained on 2-3 new one. <b>Village pump:</b> Cllr Parsons to meet with Highways regarding possible remedial action.</p>	<p>Clerk</p> <p>Cllr Parsons</p>
<p><b>19</b></p>	<p><b>Any Other Business.</b></p> <p>Cllr Screech reported back on the recent CAP meeting.</p> <p>Cllr Rowse advised his concerns about the road out of South Petherwin going past Petherwin Water (steep drop on left).</p>	
<p><b>20</b></p>	<p><b>Items for inclusion in future meetings.</b> None.</p>	
<p><b>21</b></p>	<p><b>DATE OF NEXT MEETING: April 8th 2026.</b></p> <p>Note that due to bank holidays and 'clear days' the summons and public notice for the PC meeting on April 8th will be issued and available on 27th March.</p> <p>It has been proposed to move the July meeting 15<sup>th</sup> July 2026.</p> <p>Forthcoming dates:</p> <p>Annual General Meeting – with PC meeting May 13th 2026</p> <p>Annual Parish Meeting May 20th 2026</p> <p>August no meeting – to be agreed</p> <p><b>There being no further business to transact the Chairman closed the meeting at 20.47 hours.</b></p>	
<p><b>22</b></p>	<p><b>CLOSED SESSION.</b> Employment Committee feedback on meeting with Clerk.</p>	

Signed.....Chairman Dated.....