

**Minutes of the Annual Parish Council meeting of South Petherwin Parish Council held on
Wednesday 13th May 2026, at 7.00pm, in South Petherwin Methodist Chapel Hall.**

Present: Cllr P Parsons, Cllr J Ashdown, Cllr J Barlow, Cllr H Rowse, Cllr MA Screech, Cllr P Middleton, Cllr A Dixon.

In Attendance: Alison Barham, Parish Clerk; County Councillor A Parsons

There was one member of the public present.

Item No		Action By
1	Apologies: Not applicable	
2	Election of Chairman The Clerk asked for nominations for Chairman. Cllr Barlow proposed Cllr Parsons, seconded by Cllr Rowse with all in favour. Cllr Parsons accepted and signed a Declaration of Acceptance of Office, witnessed by the Clerk.	
3	Election of Vice Chair Cllr Parsons proposed Cllr Screech as Vice Chair, seconded by Cllr Dixon with all in favour. Cllr Screech accepted and signed a Declaration of Acceptance of Office, witnessed by the Clerk.	
4	Employment Committee The current committee members (Cllr Barlow, Cllr Screech & Cllr Middleton) agreed to remain on the committee, and Cllr Dixon will join them.	
5	Representatives to Other Bodies <ul style="list-style-type: none"> • Tamar CAP – Cllr MA Screech • Village Hall – Cllr Ashdown, Cllr Barlow 	
6	Working Parties Working parties for items such as Highways and Emergency Planning will be convened as required.	
7	Review of asset register New flagpole has been added. Clerk to look into correct procedure for disposal of items if required. Clerk to check insurance value of toilets, and next year the council will review the site value. Risk assessment Review of the document had been taken by the Clerk and Chair prior to the meeting and comments/actions had been circulated. The council were happy with all the proposals and the Clerk will carry out actions where appropriate. Proposed Cllr Ashdown, seconded Cllr Barlow, with all in favour.	Clerk Clerk
8	Review of policies Clerk to take guidance re. Safeguarding Policy. Photos of councillors for magazine and website will be taken at the June or July meeting.	Clerk Cllr Middleton
9	Meeting Close There being no further business to transact the Chairman closed the meeting at 19.26hrs.	

Signed.....Chairman Dated.....